



Pravna fakulteta  
Univerza v Ljubljani

## FACT SHEET FOR INCOMING STUDENTS

<b>Name of the Institution</b>	University of Ljubljana, Faculty of Law (Univerza v Ljubljani, Pravna fakulteta) <a href="http://www.pf.uni-lj.si/en/">http://www.pf.uni-lj.si/en/</a>
<b>Postal address</b>	Poljanski nasip 2 SI-1000 Ljubljana, Slovenia
<b>Academic Coordinator for exchange students</b>	Assist. Prof. Dr. Luka Tičar T: + 386 1 42 03 135 E: <a href="mailto:erasmus@pf.uni-lj.si">erasmus@pf.uni-lj.si</a>
<b>International Relations Office</b>	Ms. Darja Rabzelj (Head of International Relations Office) T: + 386 1 42 03 223 E: <a href="mailto:darja.rabzelj@pf.uni-lj.si">darja.rabzelj@pf.uni-lj.si</a>  Ms. Lea Kremič (Contact Person for Incoming Students) T: + 386 1 42 03 221 E: <a href="mailto:lea.kremic@pf.uni-lj.si">lea.kremic@pf.uni-lj.si</a>
<b>Information on courses for incoming students (offered in English)</b>	Every year in April a list of courses taught in English in the next academic year is posted on our website: <a href="http://www.pf.uni-lj.si/en/international-program/lp-erasmus/">http://www.pf.uni-lj.si/en/international-program/lp-erasmus/</a>
<b>Academic calendar</b>	First (winter) semester: 1 October - 31 January Second (summer) semester: 15 February – 30 June
<b>Nomination Procedure</b>	Nominations (name, level of study and contact information of students concerned) should be sent to our central IRO: <a href="mailto:intern.office@uni-lj.si">intern.office@uni-lj.si</a> . Students will then receive further information on application procedure by email.
<b>Application deadlines</b>	15 May - for winter semester or both semesters 15 November - for spring semester  On-line application form: <a href="https://studij.uni-lj.si/studexchange/tujci_prva.asp">https://studij.uni-lj.si/studexchange/tujci_prva.asp</a>
<b>General Information for Incoming Students at the University of Ljubljana</b>	<a href="https://www.uni-lj.si/international_cooperation_and_exchange/erasmus-plus-programme/incoming_students/">https://www.uni-lj.si/international_cooperation_and_exchange/erasmus-plus-programme/incoming_students/</a>
<b>Recommended Language Skills</b>	Non-native speakers must present (any kind of) a language certificate of their English language skills. Very good language skills refer to level B2 on the CEFR scale.
<b>Housing</b>	Assisted by the University's central IRO ( <a href="mailto:intern.office@uni-lj.si">intern.office@uni-lj.si</a> ) and Student Organization of the University of Ljubljana ( <a href="mailto:rooms@sou-lj.si">rooms@sou-lj.si</a> ; <a href="mailto:reception@sou-lj.si">reception@sou-lj.si</a> )